Aus Living Support Ltd - Referral form ( Material Aid )

Please read before making a referral.

### Main criteria for client selection.

1. A person or persons currently homeless OR a client or clients that have recently moved into accommodation after a period of homelessness and within one month of moving into the premises.
2. The Client being referred must live within 15 Kilometres of the facility providing the material aid.

### Referral from a Not-For-Profit Charity / Community Group or Government Department.

1. The Client(s) being referred must be a current client of the organisation that has sent a referral. The client cannot be referred from one organisation to another and then referred to Aus Living Support Ltd.
2. Aus Living Support Ltd will not accept a referral from an organisation consider to be larger in capability and scope, especially if that organisation has a greater capacity to provide items with regard to stock availability, staff resources, government funding and general income.
3. The referring organisation must inform the client of the monetary limitations on material aid as set out below.
4. Client cannot have received material aid within a specific category from Aus Living Support Ltd within three months (90 days) prior to the date of referral.

### Monetary Limitations on Material Aid Clients in Accommodation.

1. Clothing per person $20.00.
2. Bric a Brac per family $20.00.
3. Manchester per family $20.00.
4. Large furniture per family or person $100.00 (example – King, Queen Double bed, Lounge Dinning table and chairs, Large cupboard).
5. Medium Furniture per family $50.00 (example – Chest of drawers, single bed, single recliner).
6. Small furniture per family $30.00 (example – coffee table, high-chair, cot).
7. Toys per family $15.00 (Only if children are considered part of the referral).

###  Monetary Limitations on Material Aid Clients Without Accommodation.

1. Clothing per person $20.00.
2. Bric a Brac per family $20.00.
3. Manchester per family $20.00.
4. Toys per family $15.00 (Only if children are considered part of the referral).

A copy of the following form must accompany the client.

The form should also be emailed to

material@auslivingsupport.org.au

Aus Living Support Ltd - Referral form ( Material Aid )

**Referring organisation details –**

Organisation name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suburb \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact person \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of referral \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_\_\_ Referred before YES NO

**Client details -**

Client name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Referred before YES NO

Currently homeless YES NO Currently housed YES NO

If housed how long in current accommodation \_\_\_\_\_\_\_\_\_\_\_\_ Days / weeks / months/ years

Client has been informed about the monetary limitations per category YES NO

If a family, please list age and gender of each other member

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**List items required**

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**Other comments**

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